

Bristol Metropolitan Academy Remote Learning Plan

Anticipated for enacting during future Covid-19 Closures (V1 16th September 2020)



In order to ensure that learning is continued, irrespective of lockdown and self-isolation, Bristol Metropolitan Academy has developed the following plan. This plan offers remote learning opportunities whilst also acknowledging that some households have limited access to devices and would require hard-copies of work and resources. An overarching principle of the plan is that the class teacher retains responsibility for their classes insofar as this is practicable.

This plan will be applied in the following instances:

1. An individual is self-isolating because of a positive test within the household (high chance, low impact);
2. A group of students are self-isolating because of a case of coronavirus in the year group (low chance, medium impact – not currently that likely at Bristol Met due to the set up of social areas and social distancing);
3. A whole year group is self-isolating because of an outbreak of coronavirus or due to the invocation of Tier 2+ of national restrictions (high chance, high impact)

The plan complies with the expectations and principles outlined in the DFE document [Guidance for Full Opening of Schools](#).

Software and online platforms

Within all plans, teachers will set appropriate work in-line with our current CLF curriculum, supplemented by a range of resources provided on the [CLF Online platform](#) and, where it fits appropriately in the sequence of learning, supplementary resources by other recognised providers (eg Oak, Seneca etc).

Students will remain in contact with their teachers and tutor through MS Teams and Show My Homework or via Academy Email systems.

In Situations 1&2 (individual/small group) Students will follow their normal timetable as far as is practicably possible using SMHW Online Lessons and Submissions.

In Situation 3 (whole cohort) Students will follow the [Year Group Weekly Timetable](#) of Blended Learning involving both SMHW and MS Teams Live Events.

MS Teams will support the academy in offering true online learning with the opportunity for the students to communicate with their teacher in the moment and on a regular basis. It was highly successful with positive students/parent voice during the later part of full closure and it allowed learning to continue as well as interaction between students and teachers – an invaluable element to wellbeing, progress and learning.

Show My Homework will remain in use as the communication element has already proved to be invaluable.

In the event of any form of self-isolation/quarantine caused by Coronavirus where the student is otherwise fit and well, parents/carers must understand that engagement in home learning is compulsory, as is the expectation that Bristol Metropolitan Academy makes that provision available and accessible to all. However, if children themselves are too ill to attend then they should not be expected to engage in home learning.

In preparation for remote-learning, parents/carers and children need to know logins, passwords and how to access the following platforms:

- Bristol Metropolitan Academy email (www.outlook.com)
- Show My Homework (www.satchelone.com/login) which uses the same username/password as Academy Email
- MS Teams (accessible once logged into Bristol Met Academy Email)

Remote Learning

The initial response to any self-isolation from Covid will be to provide students with remote- learning via Show My Homework within one day of the absence starting.

In the case of whole cohort isolation lessons will be delivered vis Teams MS starting within one day of the cohort closure.

#1 Student needs to isolate because someone in their household is symptomatic or tests positive (high chance, low impact – potential short duration absence)

Ongoing Support

Using Show My Homework, the student's teachers will upload relevant classwork for the student to complete. *We are aiming for work to be uploaded regularly in advance meaning work will be available at all times. Please do not contact the school to request work for your child if absent unless you have checked SMHW and there is no work set at all.*

Teachers will check for submitted work and provide feedback where possible, especially in a prolonged absence.

If absent for more than 3 days the student's Tutor or House Team will make a call to check access to SMHW and check on how student is doing.

If your child does not have access to a meaningful device and/or internet at home then please contact their House Team to discuss alternatives/support we can provide.

House Team, Safeguarding Team or Attendance Administrator will liaise with the parents/carers regarding tests and communication of any results.

If a student does not engage after 3 days of absence, the tutor is to call the parents/carers to discuss obstacles and support. This may then be delegated to the relevant keyworker if the student has SEND support.

#2 A group of students are self-isolating because of a case of coronavirus in the year group (low chance, medium impact – not currently that likely at Bristol Met due to the set up of social areas and social distancing but would be 14 day absence if situation arose);

Ongoing Support

Using Show My Homework and the CLF online platform, the student's teachers will upload relevant classwork for the student to complete. *We are aiming for work to be uploaded regularly in advance meaning work will be available at all times. Please do not contact the school to request work for your child if absent unless you have checked SMHW and there is no work set at all.*

Teachers will check in and provide feedback on a regular basis.

The student's tutor will make a call to check access to SMHW and undertake a wellbeing check on how student is doing.

House Team will check work has been set across the subjects for the student and follow up with PL or teachers as required.

House Team, Safeguarding Team or Attendance Administrator will liaise with the parents/carers regarding tests and communication of any results.

If the student is entitled to benefit-related FSM, the House Team will check in with family and organise how we can support *(tbc a CLF wide approach to FSM provision is being developed)*

If a student does not engage after 2 days of absence, the tutor is to call the parents/carers to discuss obstacles and support. This may then be delegated to the relevant keyworker if the student has SEND.

#3 A whole cohort of students is isolating because of an outbreak of coronavirus or invocation of Tier 2+ of national restrictions or closure due to capacity (high chance, high impact – 14 day track and trace closure to entire bubble)

Ongoing Support

Students will follow a 2 week Quarantine timetable for their year group which will be shared via SMHW and Email. [It is available later in this document](#)

Teachers will deliver live lessons via MS TEAMS Live Events. The links to these lessons will be shared via SMHW and Academy Email. Additional recorded lessons may be provided via SMHW. Some additional learning activities may also be provided, where appropriate and relevant, via SMHW.

Learning Support Assistants, keyworkers and learning mentors will also access the Teams live lessons where possible so that they can support students.

Time will also be scheduled for the students to interact with their tutor/tutor group and to watch an assembly delivered by their Head of House or RAT Lead. This will encourage students to keep working, celebrate successes and promote togetherness.

Each subject will have its own methods of assessing progress and gathering feedback to support students with their next steps. This could take the form of an online quiz, an uploaded piece of work, a Q&A session or a typed/verbal response in the TEAMS session.

If an allocated teacher is unavailable at short notice to deliver their Live Lesson then the expectation is that another member of the team will step in. It may therefore be prudent to ensure that any session planned involves two team members minimum.

House Team, Safeguarding Team or Attendance Administrator will liaise with the parents/carers regarding tests and communication of any results.

If the student is entitled to benefit-related FSM, the House Team will check in with family and organise how we can support *(tbc a CLF wide approach to FSM provision is being developed)*

If a student does not engage after 2 days of absence, the tutor is to call the parents/carers to discuss obstacles and support. This may then be delegated to the relevant keyworker if the student has SEND.

Where children would normally receive additional support from SEND agencies, the SENDCo will make arrangements for those to continue via Teams if practicable.

Below are the 'Live Lesson' timetables we will move to with immediate effect should we have to close a cohort due to a confirmed case within it

Where possible we have identified someone who would have been teaching that year group at the time. Where it exists we have identified multiple members of the team. Ultimately teams can control who delivers the live event (ie, Person A is teaching Y7 P1 and Y7 are off but Person B in the department is more confident delivering the live event so Person A covers Person Bs Y8 class to allow them to deliver the live event).

Year 7	Monday	Tuesday	Wednesday	Thursday	Friday
9am (P1)	DT with NMN/PES/DVE	PSHE with GWS	Sci with GLD/SCR/MAN/RHH	Dr with GRS	En with whole team
11am (P3)	Sc with CKY/GMS/CLB/EAA	Ma with VCE/SDN/TSN/KKR	En with SGL/LJS/DIN/NWS	Gg with PST	Rs with JCD
1:10pm (P5)	MFL Fr with MWN De with YEU Sp with ETE	Hi with BJS	Co with FAD	Ma with VCE/SDN/TAN/KKR	Ar with SDD
2pm (P6)	En with MSW/DIN/LJS	Sc with CKY/GMS/CLB/EAA	Ma with VCE/SDN/TSN/KKR	PE with THR	Mu with SMH

Year 8	Monday	Tuesday	Wednesday	Thursday	Friday
9am (P1)	Ma with KKR/TSN/THY/DSH	Ma with TLN/THY/RDS/AST	En with DLN/WAS/SGL/DIN/JPD/ EDN/MSW	Ma with KKR/TSN/THY/DSH	PE with GWS/NCY/HWE/CHM
11am (P3)	En with DLN/MSW/JPD	DT with NMN/PES/NBE	MFL Fr with RMN De with LGA Sp with NWN	Sc with EAA/SSI/NGT/SCR	Hi with HBS/RPL
1:10pm (P5)	PSHE with GWS	Sc with whole team	Sc with EAA/CLB/NGT/RHH	En with EDN/MSW/JPD/DIN	Co with FAD
2pm (P6)	Dr with MGD	Gg with APE/PST	Ar with SDD in Enrichment time	RS with JPE	Mu with KMR

Year 9	Monday	Tuesday	Wednesday	Thursday	Friday
9am (P1)	Co with FAD	Hi with BJS	Gg with APE	Ma with SDN/RDS/JLN/AST	MFL Fr with YEU Sp with LGA
11am (P3)	Sc with CKY/GLD/TCT/EAA	PE with CHM/HWE/CHL/NCY	Sc with CKY/GLD/SCR	Reading or Assembly	En with whole team
1:10pm (P5)	Mu with KMR	En with whole team	Ar with TST/KMH	PSHE with ETE	DT with DVE/LKE/NMN
2pm (P6)	Ma with SDN/RDS/THY/VCE	Ma with SDN/RDS/THY/VCE	Rs with JPE	En with whole team	Dr with MVE

Year 10	Monday	Tuesday	Wednesday	Thursday	Friday
9am (P1)	Sc with CLB/RHH/EAA/GMS	Sc with whole team	Opt C	Opt B	Ma with TSN/DSH/RDS/KKR
11am (P3)	Ma with JLN/AST/DSH/THY	En with JWE/WAS/SGL/LJS	Opt B	Opt A	Sc with whole team
11:50 (P4)			Opt A		
1:10pm (P5)		Opt C	Ma with TSN/DSH/RDS/KKR	En with JWE/WAS/SGL/LJS	MFL Fr with NWN De with YEU Sp with ETE/LGA
2pm (P6)	MFL Fr with NWN De with YEU Sp with ETE/LGA	PSHE / Wellbeing with GWS	PE online session		En with whole team

Year 11	Monday	Tuesday	Wednesday	Thursday	Friday
9am (P1)	Sc with SSI/TCT/SCR/GLD	Opt B	MFL Fr with RMN De with YEU Sp with ETE/LGA	Sc with whole team	Opt C
11am (P3)	MFL Fr with RMN De with YEU Sp with ETE/LGA	Opt A	PE Online Activity with THR/CHL/CHM	En with LJS/SGL/EDN/DIN	Ma with SDN/TSN/KKR/DSH
11:50 (P4)			Ma with VCE/JLN/RDS/THY		
1:10pm (P5)	Opt B	Ma with whole team	Sc with whole team	Opt A	En with MSW/WAS/JWE/JPD
2pm (P6)		En with LJS/SGL/EDN/DIN		Opt C	PSHE / Wellbeing with GWS

Wider closures due to Tier 2+ Local Response Plan

Ongoing Support

If the [Department for Education Tier 2 Local Response Plan](#) is invoked students will be on a 'one week in / one week out' rota with the exception of vulnerable students, children of critical workers and Year 11 who we deem a vulnerable group based on the significant number of disadvantaged students and the high risk of NEETS that time out of education may present and we would therefore seek to keep on site. **Years 9, 10 & 11 will be on one rota and Years 7,8 & 11 on the other. (tbc)**

If [Department for Education Tier 3 or 4 Local Response Plan](#) is invoked, **all** students will be accessing learning remotely with the exception of vulnerable students, children of critical workers and Year 11 who we deem a vulnerable group based on the high risk of NEETS that time out of education may present and we would therefore seek to keep on site

If the student is entitled to benefit-related FSM, the House Team will check in with family and organise how we can support **(tbc a CLF wide approach to FSM provision is being developed)**

If a student does not engage after 2 days of absence, the tutor is to call the parents/carers to discuss obstacles and support. This may then be delegated to the relevant keyworker if the student has SEND.

Where children would normally receive additional support from SEND agencies, the SENCO will make arrangements for those to continue via Teams if practicable.