Minutes – Bristol Metropolitan Academy

Meeting Date: 28 February 2023
Location: Teams
Time: 5.00pm

Chair:	Clare Ryder (CR)	Sponsor Councillor & Chair
	Cameron Shaw (CS)	Principal
	Jon Hallett (JH)	Parent Councillor
	Helen Bruten (HB)	Parent Councillor
	Vacancy	Student Advocate
	Dan Nicholls (DN)	Executive Principal – *joined the meeting at 6.15pm*
	Vacancy	Sponsor Councillor
	Vacancy	Sponsor Councillor
	Vacancy	LA Representative Councillor
	Vacancy	Sponsor Councillor
	Vacancy	Teacher Councillor
In Attendance:	Sue Burns	Clerk
Apologies:	Marie Mooney (MM)	Sponsor Councillor & Vice Chair
	Helen Harman (HH)	Support Staff Councillor

Item	Description	Action
1	**Welcome, Introductions and Apologies**	
1.1	CR welcomed everyone to the meeting and introductions were made.	
1.2	Apologies were received for Helen Harman and Marie Mooney.	
1.3	Dan Nicholls advised in advance that he would be late to the meeting due to a scheduling clash and arrived at 6.15pm.	
1.4	The meeting was not quorate initially so the Councillors reflected that they had met recently (17th January) and that this meeting presented an opportunity to hear Ceri O'Sullivan's presentation which is also a good CPD opportunity for her.	
2	**Declarations of Interest**	
2.1	None declared.	
3	**Minutes of Previous Meeting**	
3.1	The minutes of the meeting of 17th January 2023 were approved.	
4	**Matters Arising**	
4.1	CS to circulate the staff voice completion stats – **Completed** CS to ask parents to reach out to their networks for additional ACs - **Completed** JH to send his company's contact details to CR to approach - **Completed**	
5	**Pupil Premium - Ceri O'Sullivan**	
5.1	*Powerpoint presentation shared via screen.*	

5.2	I took over responsibility for the PP strategy this year and have met with Jon Hallet to discuss the DfE best practice.	
5.3	We are in the second year of our three year PP plan which is published on the academy website.	
5.4	We follow the DfE guidance to determine 'vulnerable' children which includes FSM, LAC and previously LAC students, but not SEND students.	
5.5	'Disadvantaged even over' is the CLF strategy which informs our PP spend.	
5.6	There is an 18-month learning gap between our disadvantaged students and their cohort, and there is an increase in absence, persistent absence and suspensions.	
5.7	Our PP students are much more likely to have experienced one or more adverse childhood experiences.	
5.8	The BMA data indicates that we have 360 PP students (33.4%) with Y11 having the highest proportion. Our lowest proportion of PP students is in Y7 and Y8.	
5.9	Our strategic aims are based on the Education Endowment Foundation, and we review our interventions to determine impact.	
5.10	We are focusing on improving language skills, increasing reading age, improving attendance and punctuality, homework completion and achiecing at least a grade 5 in all subjects.	
5.11	I have shared the strategy with the whole school and we have identified all the PP students in each class in order to target provision.	
5.12	We've reviewed and developed the homework policy and have introduced a reward system and a belonging strategy.	
5.13	ACEs Nimble training is mandatory.	
5.14	Our PP attendance is 3.7% lower than the non-PP pupils which is better than last year, but we aspire for the gap to be smaller.	
5.15	Our PP and non-PP attendance had no gap on Monday which show that we are making progress.	
5.16	**Over what period is the late arrival data reflecting?** Since the beginning of the year.	
5.17	**ACTION: CO to add contextual information to the lates statistics for CS to share with the AC.**	**CS**
5.18	There is a disproportionately high rate of PP representation in the raw behaviour data and suspensions. We are working on strategies to reduce this.	
5.19	Our Y11 Attainment 8 and Progress data is comparable to previous years. Our second set of mocks are underway therefore we are anticipating these improving.	
5.20	The RAG rating of the data is representative of our position vs other CLF academies.	
5.21	All our Y9 LAC students are on track for English and 75% are on track for Maths.	
5.22	I did my MPQSL on reducing the attainment gap for PP students.	
5.23	**Improving reading age is one of your aims, but was not referred to in the 'what has been done so far' section?** We have a Literacy Lead who is running a scheme during tutor time for shared reading to develop language acquisitions and expose them to additional texts. We use accelerated reader and are enhancing that with giving students free reading opportunities provided they are not below their reading age. Students also sit with their teacher or librarian and read to them every week to ensure they are comprehending what they are reading.	
5.24	**There is a lot of crossover between SEND and PP students?**	

	Our PP SEND students have an additional reading test to ensure that our intervention is tailored to their needs. We also have nurture groups who operate as a lower set with more LSA intervention for support.	
5.25	**The attendance and suspension black box data indicates that the PP non-SEND students have better than average attendance compared to PP & SEND students who are below 80%?** The SEND Team are doing a lot of work with cohort profiles so that the teachers know their students well. The SEND team do 'meet and greet' to prepare students for their school day which has been impactful.	
5.26	**The behaviour scores indicate an over representation in ISR for PP students, is this attributable to a particular group of students?** This will be a small number of recidivists, probably with SEMH needs.	
5.27	**How can we focus in more on this group of students?** I can talk to the students and get student voice which would be key.	
5.28	**ACTION: CS to arrange for a presentation on PP recidivists at a future meeting.**	**CS**
5.29	*Ceri O'Sullivan left the meeting at 5.50pm*	
6	**Academy Council Report - CS**	
6.1	The Y10 Black Box data will be released tomorrow. The Y11s are in the last round of their mock exams and have really stepped up in terms of a mature approach to their exams.	
6.2	Section 3 includes Y7 – Y9 data which was broadly positive and is based on standardised assessments, but this has not been moderated.	
6.3	The leadership meeting has reviewed KS3 value-added and MFL and the last ARV focused on this.	
6.4	PE is an anomaly because it is weaker than other schools in the Trust but our outcomes are strong which suggests that our assessment is not accurate at KS3.	
6.5	Our attendance has been the best in the Trust this term, but remains below pre-pandemic statistics.	
6.6	I have indicated the changes to the staffing team in my report.	
	DP joined the meeting at 6.08pm and the meeting became quorate.	
6.7	HB: The Y10 Parents Evening was very well run and was well received by parents.	
6.8	**You are trying to recruit a Programme Lead for Computer Science, where does that leave the Y10 students who are not being taught by a specialist?** Our Programme Lead for Computer Science has moved to another school which is regretful and he resigned on the last day of the autumn term so it was not possible to replace him immediately. We have advertised the post three times and we have appointed a temporary Lead in Computing who has programming experience. Once the Y11 students have finished, the focus will turn to the Y10 pupils. A suite of curriculum modules are available to support the students, as well as online lessons that they can access and they receive feedback from a Computer Science specialist.	
7	**Academy Council Membership - CR**	
7.1	We have advertised the Sponsor vacancies to parent networks and received three expressions of interest, one of whom will join the AC following COAC approval.	
7.2	A second person has expressed an interest which I am following up on.	
7.3	A third person is the Chair of another AC and therefore we need to consider her capacity to take on this role.	
7.4	We are also pursuing an application from Governors for Schools.	
8	**Training**	
8.1	**2022-23 Training Programme** Governance Conference - 8th March all day – Location TBC	

	Understanding Disadvantage - 24th April 4-5.30pm on Teams What do I need to know about SEND? 10th May 4-5.30pm on Teams Attendance and Exclusions - 2nd June 22 4-6pm on Teams Recently appointed councillor induction - 15th June 4-5.30pm - Location TBC **Link role networks** Safeguarding: 13 March, 22 May & 21 June - all 4-5.30pm - on Teams SEND: 7 March & 26 June - all 4-5.30pm - Location TBC but probably hybrid PP: 17 April both 4-5.30pm and 19 June at 4.30-6pm - on Teams	
9	**Matters for the attention of the Board**	
9.1	None.	
10	**AOB**	
10.1	None	
11	**Close of Meeting**	
11.1	The meeting closed at 6.25pm	